

New York State Department of State DIVISION OF CORPORATIONS

One Commerce Plaza 99 Washington Ave. Albany, NY 12231-0001 www.dos.ny.gov

Credit Card/Debit Card Authorization

Attach this form to your document, certificate or other written request.

The Name of the Corporation or Business Entity to Which This Request Applies is:

Check Box for Requested Service:	Fill in Fee or Amount:
FILING OF DOCUMENT OR CERTIFICATE (Consult appropriate fee schedule for fee)	\$
Check the appropriate box: Routine Processing: No additional fee	•
	\$
CERTIFIED COPY (The fee for each certified copy is \$10) Check the appropriate box: Routine Processing: No additional fee	\$
	\$
PLAIN COPY (The fee for <u>each</u> plain copy is \$5)	\$
Check the appropriate box: Routine Processing: No additional fee Expedited Processing: 24-Hour Additional \$25 fee Same Day Additional \$75 fee 2-Hour Additional \$150 fee	\$
CERTIFICATE OF STATUS (Certificates of Good Standing, etc. The fee for each certificate is \$25.)	\$
Check the appropriate box: Routine Processing: No additional fee Expedited Processing: 24-Hour Additional \$25 fee Same Day Additional \$75 fee 2-Hour Additional \$150 fee	\$
SERVICE OF PROCESS (Must be served in person at the above address)	\$
BIENNIAL / FIVE YEAR STATEMENT	\$
OTHER	\$
DEPOSIT TO DRAWDOWN:	_
Account Name: Account Number:	\$
TOTAL (Total Amount Due)	\$
Same Day expedited service requests must be received by 12 noon on regular business day	ays.
2-hour expedited service requests must be received by 2:30 p.m. on regular business days	
Expedited processing fees are charged even if a document, certificate or other request is rejected as deficient.	
Credit/Debit Card Information: MasterCard Visa American E	Express
TYPE OR PRINT CLEARLY	
Card Number: Expiration Date (Month)	/Year):
Name as it Appears on Card:	
Cardholder's Billing Address:	
City: State: Zip Code:	
Fax Number:	
Cardholder's Signature:Date	:
If the name on the card is in the name of a corporation or other business entity, please print the signer's name:	

DOS-1515-f (Rev. 04/16) Page 1 of 1